

Contents

Preface	ix
I Introduction	
1 Introduction and Outline	3
II A First Research Paper	
2 Starting Research	9
2.1 The Nature of Research	10
2.1.1 The Nonlinear Nature of Research	13
2.1.2 The Ingredients of Research	14
2.2 Getting Started	15
2.2.1 Clarifying the Research Question	18
2.2.2 The Plan of Attack	20
2.3 Conclusions	22
3 Writing a Research Paper	25
3.1 The Structure of a Research Paper	27
3.1.1 The Introduction	29
3.1.2 The Literature Review	31
3.1.3 The Concluding Section	33
3.2 The Appearance of a Research Paper	33
3.2.1 Titles and Numbers	34
3.2.2 Notes and Appendices	35
3.2.3 References and Citations	36
3.2.4 Some Proprieties	37
3.2.5 The Front Matter	39
3.3 The Writing Process	39
3.3.1 Some Writing Basics	40
3.3.2 The Importance of an Outline	42

3.3.3	Some Hints for Clear Writing	42
3.3.4	Things to Avoid	44
3.4	Checklists	46
3.4.1	The Structure of the Analysis	46
3.4.2	The Basic Appearance of the Paper	47
3.5	Conclusions	47
 III Working on a PhD		
4	The PhD Journey	53
4.1	What is a PhD?	54
4.2	Selecting a Topic	55
4.3	Life as a PhD Student	58
4.3.1	Costs and Benefits	58
4.3.2	The Working Routine	60
4.4	The Journey as a Sequence of Steps	61
4.4.1	Working With Your Supervisor	64
4.4.2	The Choice of Supervisor	65
4.4.3	The Working Relationship	65
4.4.4	Some Rules of Conduct	67
4.5	Non-PhD Activities	69
4.6	Conclusions	71
 IV Publishing Research		
5	Books and Journals Compared	75
5.1	Books and Journals	77
5.1.1	The Aims of Editors	77
5.1.2	Editors Compared	79
5.2	Journals: Demand and Supply	82
5.3	Conclusions	86
6	Publishing in Journals	89
6.1	Submission	91
6.2	Dealing with Editors and Referees	94
6.3	Revise and Resubmit	98
6.4	The Production Process	101
6.4.1	Sub-editors	101
6.4.2	Proofs	103
6.5	Conclusions	103

CONTENTS

vii

Appendix	106
Bibliography	109
Index	113