

TABLE OF CONTENTS

Introduction	vi
About the Authors	viii

PART I: GETTING AN EU JOB

1. Working “with” or “for” the EU	3
2. The European Union’s Personnel Selection and Recruitment Process	13

PART II: PRE-SELECTION – PSYCHOMETRIC TESTS

1. Verbal, Numerical and Abstract Reasoning Tests in EPSO Administrator Exams.	43
2. Succeeding in Verbal Reasoning Tests	49
3. Verbal Reasoning Test	
– Questions	62
– Answers	115
4. Succeeding in Numerical Reasoning Tests	144
5. Numerical Reasoning Test	
– Questions	159
– Answers.	181
6. Succeeding in Abstract Reasoning Tests	233
7. Abstract Reasoning Test	
– Questions	243
– Answers	277
8. Succeeding in Situational Judgement Tests	289
– Sample Situational Judgement Test	295

PART III: THE ASSESSMENT CENTRE

1. About Assessment Centres and Exercises	309
2. EPSO Assessment Exercise: The Group Exercise	320
– Sample Group Exercise	324
3. EPSO Assessment Exercise: The Case Study	333
– Sample Case Study Exercise	336
4. EPSO Assessment Exercise: The Oral Presentation	364
– Sample Presentation Exercise	369
5. EPSO Assessment Exercise: The Structured Interview	373
– Sample Structured Interview	379
6. Sample Assessment Centre Reports	392