Contents

	Meet the authors	ix
	Introduction	xi
1	Sentence composition	1
	1.1 What's the use of grammar?	1
	1.2 Double Dutch?	2
	1.3 What's in a sentence?	3
	1.4 Spelling	6
	1.5 Spelling: consonants	8
2	Nouns and adjectives	12
	2.1 Nouns and articles	12
	2.2 Demonstratives	17
	2.3 Adjectives	19
	2.4 More information on adjectives	22
	2.5 Adjectives: something nice	24
	2.6 Comparative and superlative	26
	2.7 More on comparisons	29
	2.8 Plural nouns	31
	2.9 Compound nouns	34
	2.10 Diminutives	36
3	Numbers	40
	3.1 Numbers: one, two, three	40
	3.2 Numbers: first, second, third	43
	3.3 Numbers: 1/2, 7°, 15 %	45
	3.4 Weights, measurements, time	48
4	Pronouns	52
	4.1 Personal pronouns	52
	4.2 Possession	58
5	Verbs (1) – introduction and present tense	62
	5.1 Basic information on verbs	62
	5.2 Present tense	67
	5.3 Present tense – use	72

6	Verbs (2) – modal verbs and talking about the future	77
	6.1 Modal verbs	77
	6.2 Modal verbs – use	82
	6.3 Talking about the future	86
7	Verbs (3) – perfect and imperfect	90
	7.1 Use of the perfect and imperfect	90
	7.2 The present perfect	93
	7.3 The present perfect – hebben or zijn	96
	7.4 The present perfect – past participles	98
	7.5 The past perfect	101
	7.6 The imperfect	103
	7.7 Perfect or imperfect?	108
8	Verbs (4) – separable and inseparable	110
	8.1 Separable verbs	110
	8.2 Inseparable verbs	115
9	Verbs (5) – reflexive, imperative, infinitive	119
	9.1 Reflexive verbs	119
	9.2 Imperative	124
	9.3 Infinitive constructions	127
10	Verbs (6) – conditional, <i>zou</i> , word order, passive	134
	10.1 The conditional	134
	10.2 Zou: more uses	137
	10.3 Verb word order	140
	10.4 The passive	145
	10.5 The passive – use	150
11	Negation	155
	11.1 Negatives – geen and niet	155
	11.2 Other negatives	158
12	Prefixes and suffixes	162
13	Er	166
	13.1 Er – as a subject	166
	13.2 Er – referring to things	169
	13.3 Er – position	172
	13.4 Er – some other considerations	175
14	Prepositions	179
	14.1 Prepositions – general	179
	14.2 Prepositions – space and location	182
	14.3 Prepositions – other types	184
	14.4 Fixed prepositions (1)	187

4 -		100
15	Clauses and conjunctions	193
	15.1 Basic information on clauses	193
	15.2 Conjunctions: linking similar clauses	196
	15.3 Linking main and sub-clauses – general	199
	15.4 Linking main and sub-clauses – functions	202
	15.5 Linking with adverbs	206 211
40	15.6 Relative clauses	
16	Adverbs	218 218
	16.1 Adverbs – general	
	16.2 Adverbs – types	220
	16.3 Adverbs – place and order	224
17	Word order	230
	17.1 Word order: main clauses	230
	17.2 Word order: sub-clauses	234
	17.3 Word order: final position in sentence	238
18	Style	242
	18.1 Formal and informal	242
	18.2 Foreign words	245
	18.3 Exclamations	247
	18.4 Interjections	250
	18.5 Strong language	255
	18.6 Topic – comment	257
	18.7 Style	260
19	Best of the rest	266
	19.1 Punctuation and accents	266
	19.2 Dictionaries	269
	19.3 Using dictionaries	271
	19.4 Abbreviations	276
	19.5 Irregular verbs	281
20	Pointing the way	287
	20.1 Where to start	287
	20.2 Logging learning experiences	290
	Test yourself	291
	Can you do the following?	292
	Taking it further	293
	Key to exercises	295
	Glossary	330
	Index	337