Contents

Introductory remarks 1
Gene H. Lerner
Glossary of transcript symbols with an introduction 13
Gail Jefferson

I. Taking turns speaking

An initial characterization of the organization of speaker turn-taking in conversation 35

Harvey Sacks

A sketch of some orderly aspects of overlap in natural conversation 43

Gail Jefferson

II. Implementing actions

Answering the phone 63

Emanuel A. Schegloff
Investigating reported absences 109

Anita Pomerantz

"At first I thought" 131

Gail Jefferson

III. Sequencing actions

Pre-announcement sequences in conversation

Alene Kiku Terasaki

Collaborative turn sequences 225

Gene H. Lerner

The amplitude shift mechanism in conversational closing sequences 257

Jo Ann Goldberg

Index 299