## **Contents**

About the author	
	v
Preface	
1 Introduction	1
2 The nature of information and knowledge	13
3 The quality and reliability of information	49
4 Comprehending	71
5 Communicating	90
6 Some aspects of information, knowledge and	
document management	110
7 Information ethics: expectations and rights	130
8 Information ethics: duties and responsibilities	156
9 Information ethics: property, privacy and data	
protection	177

## viii The Impact of Information on Society

		U
10	Some social and cultural issues	
11	<b>Economic factors</b>	

Education now and in the next decade

15 An information society? If so, where is it heading?

14 Information in politics and government

12 Information and the environment

Index

199

230

258

268

289

314

333